

**Minutes of Winterbourne Parish Council meeting for July 20th 2011
Held in the Glebe Hall, Winterbourne Earls at 7.30pm**

Present were – Cllr D Baker (Chairman) Cllr J Randle (Vice Chairman), Cllr C Tarver, Cllr P Johnson, Cllr P Biggins, Cllr R Baker and Mrs Melanie Thomas (Clerk)

Unitary Cllr M Hewitt

		Action
1.	To receive apologies Cllr C Penn, Cllr V Harrod.	
2.	Notification of the death of Chairman Professor Anthony Atkinson and tribute Confirmation of the death of the Chairman, Professor Tony Atkinson was given and tribute then made to him on behalf of all Council members with appreciation of the greatly valued service he gave to the Parish Council and community.	
3.	Election of Chairperson and Vice Chairperson In light of the recent death of the Chairman, Cllr Baker was elected as Chairman with Cllr Randle elected as Vice-Chairman – unanimous agreement given of both appointments.	
4.	Portfolio List – review and update and to include recommendation of Bourne Valley representative A discussion took place as to the current Portfolio list and Cllr allocations and in light of the death of the Chairman. The revised list to be updated by the Clerk and distributed to the Council members – to include Cllr Baker as the BVAPC representative.	Clerk
5.	Declarations of Interest None.	
6.	Minutes A copy of the minutes for the last meeting held on June 15th were submitted, and duly approved by Cllr D Baker.	
7.	Matters arising from the last meeting Wiltshire Core Strategy – a brief update was given by Cllr Hewitt. Cricket Pitch – note that the Parish Council has been made aware of an interest by a Parishioner to re-instate the cricket pitch in the Parish and that a meeting had taken place to discuss initial plans – an update will be given as and when further information becomes available.	
8.	Finance The Clerk distributed a spreadsheet of the income and expenditure of the Parish Council for July which was accepted by the Parish Council.	

	<p>Invoices for approval: Clerks expenses, Hurdcott Landscapes £421.20 (June maintenance) and £1,488.00 (various) , Wessex Water £183.75.</p> <p>Chimaeron – revised PAYE charge – consideration of with possible agreement – discussion and unanimous agreement as to the increased cost.</p>	
9.	<p>Report from Unitary Councillor member and to include the Bourne Valley Alliance</p> <p>Note made that it is intended to employ up to 500 more staff at the Porton Down site over the next five years.</p> <p>Confirmation given that the next meeting of the BVAPC will take place on the 4th August 2011.</p> <p>Note made of the of the flying patterns at Boscombe Down with regards to security – Clerk asked to enquire with Cllr Harrod for further information.</p>	Clerk
10.	<p>Planning</p> <p>S/2011/915/Full – 1 Horfield Cottages, Hurdcott Lane, Winterbourne Earls, Salisbury – Single storey extension to rear of property – discussed with decision made that further enquiries should be made by the Clerk as to the previously submitted application and before a decision could be made.</p> <p>S/2011/983/Full – Land adjacent to Barn Cottage, Hurdcott Lane, Winterbourne Earls – Support with recommendation that the site should be cleared as soon as practicably possible.</p> <p>S/2011/961/Full – 2 Sherfield, Winterbourne Dauntsey – No objection.</p> <p>S/2011/985/Full – Snow White View, Gomeldon Road, Winterbourne Gunner – No objection.</p>	Clerk
11.	<p>Highways and Footpaths</p> <p>Agreement made that the inside of the hedge at Downbarn footpath be cut – Clerk to organise with Parish maintenance contractor.</p>	Clerk
12.	<p>Disaster Plan</p> <p>Following prior distribution of a copy of a proposed Disaster Plan and which Council members had perused, it was agreed to adopt the produced copy. Note made that a list of key holders for the Glebe Hall should be added to the document. It is intended to deliver a copy with an edition of the Village Link magazine.</p>	Clerk
13.	<p>Parish Steward Scheme</p> <p>Clerk asked to add two items to the remit of the Parish Steward (i) the incidence of weeds on the path to the rear of Paddock Close (opposite no's 18-24) on the left hand side (ii) brambles to be cut back on the lay-by opposite the shop in Winterbourne Dauntsey.</p>	Clerk

14.	<p>Amenity Matters and including the Allotments</p> <p>Note made of the allocation of a plot to a new holder – Clerk to liaise with the Cllr D Baker in order to obtain the details and in order to process the appropriate invoice.</p>	Clerk
15.	<p>Correspondence</p> <p>None to report.</p>	
16.	<p>Any other business</p> <p>Dog fouling signage discussed with reference to current PC stocks and note of further possible placements within the Parish.</p>	

The meeting finished at 9.10pm. Date of next meeting: Wednesday September 21st 2011 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls